

Health and safety policy

Health and Safety Policy Statement for Brian Thomson Agricultural Contractors Ltd

Brian Thomson Agricultural Contractors carry out agricultural and construction activities. Director and owner Brian Thompson employ a total of 4 staff, administrator and machine operator/ labourers as well as subcontractors.

The normal business hours operate Monday to Saturday 07.00 – 18.00.

Brian Thomson Agricultural Contractors intends to provide and maintain safe working conditions for its employees and to manage its activities so as to avoid or minimise adverse effects upon our employees, other employees and the general public who may be affected by our works, so far as is reasonably practicable.

We recognise our moral and legal responsibilities in this area. Our health and safety policy describes the framework in place for meeting these obligations and we will endeavour to make it understood by all our employees and to ensure that it is readily available to any other interested party.

Brian Thomson Agricultural Contractors Ltd wishes to develop and promote a culture throughout the company whereby everyone embraces the priority of health and safety. Every employee has an important personal responsibility for their own health and safety at work and for safeguarding that of their fellow workers and all other persons who may be affected by what they do. If at any time an employee is unsure about any issue relating to Health & Safety, we have a simple three-step process:

- **STOP - IMMEDIATELY** Take stock of the situation
- **SEEK ADVICE** If in doubt, ask for clarification
- **AGREE an ACTION PLAN** Set SAFE limits

Our philosophy is that no job with Brian Thomson Agricultural Contractors Ltd is so urgent that it cannot be undertaken safely.

Brian Thomson Agricultural Contractors Ltd will make adequate resources available to implement its health and safety policy in full. Our policy will be kept under review and revised as appropriate and to communicate the same to all concerned.


Signed on behalf of **Brian Thomson Agricultural Contractors Ltd.**

Signature



Date signed: 30/01/2019

This is the statement of general policy and arrangements for:			Brian Thomson Agricultural Contractors Ltd
Brian Thompson - Owner/ Director		Has overall and final responsibility for health and safety	
Rachel Timms – Office Manager		Has day-to-day responsibility for ensuring this policy is put into practice	
Statement of general policy	Responsibility of: Name/Title	Action/Arrangements (What are you going to do?)	
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	Brian Thompson/ Rachel Timms	Carry out risk assessment for all significant risk activities. Implement suitable and sufficient control measures arising from risk assessment findings.	
Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work	Brian Thompson	Employees and contractors given a health and safety induction and provided with adequate health and safety training identified in risk assessments e.g. operating machinery / working at height/ manual handling. Employee's provided with SSOW where identified in risk assessment findings. Where employees work at another employers site, we will ensure suitable arrangements for health and safety are in place.	
Engage and consult with employees on day-to-day health and safety conditions	Brian Thompson	Employee's consulted on health and safety matters on a daily basis at the start of the working day during pre-job discussion and is detailed in Hazard checklists.	
Implement emergency procedures – evacuation in case of fire or another significant incident. You can find help with your fire risk assessment at: https://www.gov.uk/workplace-fire-safety-your-responsibilities	Brian Thompson/ Rachel Timms	Employee's will be communicated with emergency procedures e.g. fire/ water rescue/ first aid emergencies. Employee's working at another employers site will be covered by site emergency procedures and arrangements e.g. induction and site-specific information from the client.	
Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances	Brian Thompson	Plant and equipment will be maintained in accordance with statutory requirements. Routine inspections of equipment and machinery and actions promptly taken to address defects. Pre-use Checks. Regular Inspections. Servicing and Statutory tests. This will also include hired equipment and machinery, where reasonable steps will be taken to ensure safe.	

Signed: * (Employer)		Date:	30/1/19
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Health and safety policy

You should review your policy if you think it might no longer be valid, eg if circumstances change.
If you have fewer than five employees, you don't have to write down your policy.

Health and safety law poster is displayed at (location)	Health & safety law pocket card provided to all employees.
First-aid box is located:	Vehicle glove box/ rear passenger seat box.
Accident book is located:	In the Office

Accidents and ill health at work reported under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) <http://www.hse.gov.uk/riddor>